



Barry Keel
Chief Executive

Plymouth City Council
Civic Centre
Plymouth PL1 2AA

www.plymouth.gov.uk/democracy

Date: 24-6-2011

Please ask for: Mrs Katey Johns, Democratic Support Officer
T: 01752 307815 E: katey.johns@plymouth.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

AGENDA SUPPLEMENT

Date: Wednesday 29 June 2011
Time: 2.00 pm
Venue: Warspite Room, Council House

Members:

Councillor James, Chair

Councillor Nicholson, Vice Chair

Councillors Mrs Aspinall, Mrs Bowyer, Browne, Coker, Lock, Lowry, McDonald, Stark, Thompson and Wildy.

PLEASE FIND ATTACHED REPORTS FOR CONSIDERATION UNDER AGENDA ITEM NOS. 14 AND 15b.

Barry Keel
Chief Executive

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

14. RECOMMENDATIONS (Pages 1 - 4)

To receive and consider recommendations from panels, Cabinet or Council.

15b WORK PROGRAMMES: (Pages 5 - 8)

To consider and approve work programmes for each of the Panels, to include a progress update from each of the Chairs.

OVERVIEW AND SCRUTINY MANAGEMENT BOARD – 29 JUNE 2011

RECOMMENDATIONS

| Date/min number | Resolution / Recommendation | Response |
|-----------------------------------|--|-----------------|
| Growth and Prosperity OSP | | |
| <p>13 June 2011, Minute 8</p> | <p>Draft Work Programme</p> <p>The panel noted the previous work programme for 2010/11 and agreed to recommend to the Overview and Scrutiny Management Board the following items for inclusion for 2011/12 Growth and Prosperity OSP work programme:</p> <ul style="list-style-type: none"> • Director briefing on priorities and delivery programmes; • Government policy updates – written update; • Localism Bill – written update; • Local Enterprise Partnerships – written report and officer attendance; • South West Regional Development Agency – written update; • Strategic Housing – Housing of Multiple Occupancy update; • Local Housing Allowance; • Plymouth Community Homes presentation – to be hosted by this panel; • Planning services – Review of Core Strategy Update; • Implementation of Planning Service Policy Reviews; • City Centre Development Projects – Colin Campbell Court update; • Waterfront Partnership – BID • Connectivity Issues – trains; Concessionary/Subsidised routes/ fares scheme – look at criteria, to see if it is fit for purpose; • Highway Maintenance Task and Finish Group update; • Technology Innovation Centres – written update; • Employment opportunities and retention of jobs status report – written report. <p>The Chair advised panel members that the work programme would detail in which format they required specific items to be presented to them (written report, verbal update or Powerpoint presentation); this would give officers an indication of what was expected of them to provide to the panel and would also aim to negate the need for 'to follow' agendas.</p> | |

| Date/min number | Resolution / Recommendation | Response |
|--------------------------------------|--|----------|
| Children and Young People OSP | | |
| 16 June 2011, Minute 5 | <p>Chair's Urgent Business <u>Agreed</u> that a further report on University Technology College to include a detailed breakdown of numbers be submitted to the panel in September.</p> | |
| 16 June 2011, Minute 6 | <p>Chair's Urgent Business <u>Agreed</u> that the Assistant Director for Lifelong Learning to report back to the panel in July with facts and figures associated with work experience and to look into how the council ensures every child is given the opportunity to undertake work experience.</p> | |
| 16 June 2011, Minute 7 | <p>Terms of Reference Claire Oatway, Lead Officer updated the panel on the terms of reference (TOR). It was reported that –</p> <ul style="list-style-type: none"> (a) some areas of the TOR need to be expanded with more emphasis on policy areas; (b) membership of the panel to include co-opted representatives and their rights; (c) more emphasis to be given on Equality Impact Assessment; (d) monitoring of budget and performance to be included on the work programme. <p><u>Agreed</u> that the revised terms of reference to be emailed around to panel members for final approval through the Chair and Vice-Chair.</p> | |

| Date/min number | Resolution / Recommendation | Response |
|------------------------|--|----------|
| 16 June 2011, Minute 9 | <p>Work Programme</p> <p>The panel noted the draft work programme for 2011/12 and agreed to recommend to the Overview and Scrutiny Management Board the following items for inclusion:</p> <ul style="list-style-type: none"> • Performance and Budget reports • Locality Review • Adoption Inspection <p><u>Agreed that –</u></p> <p>(1) the Emotional Wellbeing and Mental Health Strategy and Emotional Health of Children items to form part of the Children’s Mental Health Task and Finish Group;</p> <p>(2) the Children and Young People’s Plan to be monitored by the panel at its normal business meeting therefore a task and finish group to monitor the plan is no longer required.</p> | |

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| Topics | J | J | A | S | O | N | D | J | F | M | A | M |
|---|---|----|---|---|----|---|---|---|---|---|---|---|
| Task and Finish Groups | | | | | | | | | | | | |
| Young Carers Task and Finish Group – review of recommendations (Sept 2011) | | | | 8 | | | | | | | | |
| Apprenticeships (October) | | | | | | | | | | | | |
| Children’s Mental Health to inc Emotional Wellbeing and Mental Health Strategy and Emotional Health of Children (July 2011) | | | | | | | | | | | | |
| Updates | | | | | | | | | | | | |
| Policy Updates/Legislative Changes | | 14 | | 8 | | | | 5 | | 1 | | |
| Quarterly Scrutiny Reports | | | | | | | | | | | | |
| Update from Children’s Trust | | 14 | | 8 | | | | 5 | | 1 | | |
| Update from Corporate Parenting Group | | 14 | | 8 | | | | 5 | | 1 | | |
| Update from Local Safeguarding Children’s Board | | 14 | | 8 | | | | 5 | | 1 | | |
| Update from relevant LSP Theme Groups | | 14 | | 8 | | | | 5 | | 1 | | |
| Strategies and Plans | | | | | | | | | | | | |
| Children and Young People’s Plan (Action Plan) (July 2011) | | 14 | | | | | | | | | | |
| Youth Justice Action Plan (Review July 2011) | | 14 | | | | | | | | | | |
| Training and Development | | | | | | | | | | | | |
| Development Session for panel members | | | | | 13 | | | | | | | |

Key:

New Item

| Proposed work programme | J | J | A | S | O | N | D | J | F | M | A |
|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Local Strategic Partnership (Support) (as referred by O&S Management Board) | | | | | | | | | | | |
| Policy and Performance | | | | | | | | | | | |
| Environment Policy 2009/2013 | | | | | | | | | | | |
| Carbon Management Plan 2008/2013 | | | | | | | | | | | |
| Climate Change Action Plan 2009/2011 | | | | | | | | | | | |
| Communications | | | | | | | | | | | |
| Internal and External Communications Strategy | | | | | | | | | | | |
| Revenues and Benefits | | | | | | | | | | | |
| Monitor and review the Revenues and Benefits Service | | | | | | | | | | | |
| Other Issues | | | | | | | | | | | |
| Budget and Performance Report | | | | | | | | | | | |
| Review Data Sharing between agencies (referred by O&S Management Board – OSMB 97a (2) refers) | | | | | | | | | | | |
| City and Council Priorities | | | | | | | | | | | |
| Value for Communities | | | | | | | | | | | |
| Task and Finish Groups | | | | | | | | | | | |
| Revenues and Benefits, Cashiers, Incomes and Creditors and Customer Services | | | | | | | | | | | |

Key:

*** New Item**